



GURUCHARAN UNIVERSITY

SILCHAR, CACHAR : ASSAM

গুরুচরণ বিশ্ববিদ্যালয়

শিলচর, কাছাড় : আসাম

A State University established by upgrading Gurucharan College under Assam Act No. LVII of 2023

Ref. No.102/02/2025/II/773

Date:15/10/2026

NOTICE INVITING QUOTATION

Sealed quotations are invited from reputed Govt. Registered Contractor of APWD, State Govt., PSU etc. of appropriate class and category with sound financial capacity for the work following work:

Sl. No.	Name of work	Estimated Amount	Last date of Submission of Quotation	Date of Opening of Quotation	Time of completion
1	Estimate for Renovation of Hall No-2 of GC University for Conversion to Conference Hall at Gurucharan University Silchar.	Rs. 4,30,200.00 /-	29/10/2026 up to 12:00 Noon	29/10/2026 up to 12:30 P.M.	60 (Sixty Days)

The construction work should be done as per approved design & drawing and Proper quality and standard PWD specification has to be maintained. The contractor should submit relevant documents all self attested with date as follows:-

1. Valid Govt. Contractor Registration Certificate of appropriate class and category of APWD(Building)/CPWD/CPSU/STATE PSU/OTHER STATE GOVT.
2. Pan card
3. GST Registration Certificate with latest deposit payment challan copy(within last 3 months)
4. The contractor should have experience of successfully completing similar nature of government work either (i) single work which has 80% of estimated value, or (ii) at least two works each of 60% of estimated value, or (iii) at least three works each of 40% of estimated value, put to tender with some Central Government Department/ State Government Department/ Central Autonomous Body/ Central Public Sector undertaking within last 7(seven) years. The work order as well as completion certificate (original/ self-attested copy) for similar nature of works should be attached failing which the bid will not be considered. However, for the contractor possessing technical qualification such as diploma certificate or degree in Civil Engineering, work experience



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- is not required for executing work up to Rs 5.00 Lakhs of estimated value. But the contractor must submit the self-attested certificate of Civil Engineering qualification.
5. Bank Solvency Certificate in original from nationalized/scheduled banks of value not less than 40% of estimated amount dated within one calendar year from date of submission of quotation as per PROFORMA-2b at Annexure-A
 6. EPF Registration Certificate with proof of payment within two months from month of submission of quotation.
 7. ESIC Registration Certificate with proof of payment within two months from month of submission of quotation.
 8. Income tax return of last financial year
 9. **A Diploma with minimum five years' experience in the required field / Graduate Engineer must be engaged by the contractor** for all Civil works of value greater than or equal to **5.00** Lakhs. The Degree/Diploma certificate duly signed by Engineer mentioning full name and date, the signature date should be within two months from last date of submission of bid and without any overwriting. The Engineers undertaking as per prescribed format at Annexure B should be accompanied by Engineers PAN Card/Driving License/Equivalent Document Issued by GOI for signature verification.
 10. Downloaded and printed copy of self attested notice inviting Quotation
 11. Non refundable Quotation fee of Rupees Five Hundred only in the form of demand draft/Cash receipt of deposit in SBI, College Road Branch in A/C no. **30319394648** in favour of GURUCHARAN UNIVERSITY, Silchar in **envelope – 1(Document nos 1 to 11)** marked as Technical bid and Rate of quotation as given in annexure-C as price bid in **envelope – 2** marked as price bid and both the envelopes should be inserted in another **envelope – 3** marked Quotation for Estimate for Renovation of Hall No-2 of G.C University for Conversion to Conference Hall at Gurucharan University Silchar. Addressed to the Registrar, G.C.University.

The Site Engineer engaged must be familiar with all the works specified in the contract & must be acquainted with CPWD specification. The engagement of engineer is not mandatory for Contractor possessing equivalent technical qualification in the required field. During execution of the site works if the site supervisor Engineer with adequate knowledge and qualification is not found, the contractor shall be liable for penalty payment @ 1% of the tender accepted value for each day of such noncompliance on record. Subject to a maximum of 10% of



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tender acceptance value. The successful bidder shall be required to maintain site order book at each site as per APWD format. The site order book for the concerned works and the labour acquaintance records must be submitted along with each RA Bill accounts /first & final bill claims by the contractor. Price bid will be opened for the technically qualified bidders only after scrutiny of all technical documents.

Eligible Contractors who are proficient in similar nature of works are to quote their rate in Item Rate Basis and rate should be inclusive of all taxes and incidental charges. Bidder should write his full name and address on envelope no -3 as well as on Price Bid clearly. Successful Bidder has to complete the work within 60 (Sixty) days from the date of issue of Work Order. Any shortfall in technical bid or Overwriting/Use of eraser fluids in price bid will lead to rejection of Quotation. Work completion Certificate should be issued by an officer not below the rank of Executive Engineer or equivalent/ Head of any institution. Work order shall not be considered as proof for work completion. Quotation should be valid for 90 days from the date of opening of the quotation and may have to be extended further if considered necessary by the University. No reason will be assigned for extension and no withdrawal shall be allowed. If any bidder withdraws his quotation before the said period or issue of letter of acceptance, which-ever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the University, then the University shall, without prejudice to any other right or remedy, be at liberty to take actions as per Govt rules and regulations. The time allowed for completing the work will be 60 (Sixty) Days from the issue of work order. The contractor must complete the work as per the work order within the stipulated time period without fail and shall submit the Final Bill immediately without any delay. If the contractor fails to complete the works strictly within the stipulated time Gurucharan University may not be in a position to make payment after fund validity is over and further payment shall be made as per availability of funds. The University does not bind itself to accept lowest quotation and reserves the right to reject any or all the quotations received without assigning any reason thereof. All quotations in which any of the prescribed conditions is not fulfilled or any condition put forth by the bidder, shall be summarily rejected. Canvassing whether directly or indirectly, in connection with quotations is strictly prohibited and the quotation submitted by the contractors who resort to canvassing will be summarily rejected. The University does not bind itself to accept lowest quotations and reserves the right to reject any or all the quotations received by recording clear, logical reasons. No materials will be supplied by the University. In case of delay in completion of the work within the stipulated time due to reasons attributable to the contractor, Standard Liquidated Damage @ 1% of the final bill value shall be recovered for each day of delay from the final bill or the part thereof subject to a maximum of 10%. The successful Bidder must submit performance guarantee in the form of **Bank Draft/ FDR / Demand Draft (DD) /Call**



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Deposit drawn in favour of the GURUCHARAN UNIVERSITY, Silchar from a scheduled /nationalized bank only, for a value of 10% amount of tender value within seven days of receiving work order which will be released after completion of one year from date of completion of work. Defect Liability period will be six months from the date of completion of work and in that period any defect noticed will have to be rectified by the Contractor failing which performance guarantee will not be released and rectification work will be carried out by the University at the risk and cost of the Contractor.

The last date for submission of quotation is 29/10/2026 up to 12:00 Noon The contractor should submit a signed copy of the price bid as per format given as annexure - C after visiting the site of construction in the tender box kept in the Registrar Office of G.C. University, Silchar. Technical bids will be opened on 29/10/2026 at 12:30 p.m. p.m. in presence of bidders present.

Date :- 15/10/2026

Registrar

Gurucharan University, Silchar



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Annexure BUndertaking of Site Supervisor Engineer

To
The Registrar,
Gurucharan University, Silchar

Self Attested
photo of Site
Engineer

Ref:

Name of Work :- Estimate for Renovation of Hall No-2 of GC University for Conversion to Conference Hall at Gurucharan University Silchar.

NIQ No:-

I hereby certify that I possess a Civil Degree/Diploma certificate to act as a Site Supervisor Engineer. I also certify that I am appointed as the Site Engineer under the firm/Contractor to supervise the Civil works at site. I am fully conversant with my duties and responsibilities under the applicable Civil Safety Regulation /Bye-laws/Electricity Acts/Technical specification as applicable and assure that I shall fulfil them in all respect.

I also certify that; I am not employed in any Government/Semi Government/Private organization as an Engineer or staff.

It is also certified that I shall be present at site during the execution of the works to take regular technical instruction from the department Engineers as required. And I shall be responsible for any technical fault at site during execution of works and any noncompliance of site orders by concerned Engineer may result in my future disqualification to work as site supervisor for Civil works at Assam University as deemed fit by appropriate authority.

I also certify that the information given therein is factually correct to the best of my knowledge and understanding.

Signature of the Contractor with date and seal.

Signature of the Site Engineer with date.

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.....

Full Name in Block letters:

Full Name in Block letters:

.....

.....

Address:

Address:



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Annexure A

PROFORMA-2 (b)

BANK SOLVENCY CERTIFICATE

To
The Registrar,
Gurucharan University, Silchar

This is to state that to the best of our knowledge and information M/s. _____, is a customer of our bank, is respectable and can be treated as good for a sum of up to Rs. _____ Lakhs/Crores.

It is clarified that this information is furnished without any risk and responsibility on our part in any respect, whatsoever more particularly either as guarantor or otherwise. This certificate is issued at the specific request of the customer.

This certificate is issued without any guarantee or responsibility on the Bank or any of the officers.

Signature of Branch Manager

Date:

Seal:

Note:

1. In case of partnership firm, certificate to include all partners as recorded with the Bank.
2. Bank solvency certificate in original to submitted with estimated cost of above 5 Lac each tender.

Signature of Contractor



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Annexure-c

PRICE BID

Estimate for Renovation of Hall No-2 of GC University for Conversion to Conference Hall at Gurucharan University Silchar.

Sl. No	Item Description	Unit	Quantity	Rate	Amount
1	Reinforced cement concrete work in beams, suspended floors, roofs having slope up to 15° landings, balconies, shelves, chajjas, lintels, bands, plain window sills, staircases and spiral stair cases above plinth level up to floor five level, excluding the cost of centering, shuttering, finishing and reinforcement with 1:1.5:3 (1 cement : 1.5 coarse sand(zone-III) derived from natural sources : 3 graded stone aggregate 20 mm nominal size derived from natural sources).	Cu m	0.19		
2	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level. Cement mortar 1:4 (1 cement : 4 coarse sand)	Sqm	14.63		
3	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including grouting the joints with white cement and matching pigments etc., complete. 11.41.2 Size of Tile 600x600 mm	Sqm	111.04		
4	15 mm cement plaster on the rough side of single or half brick wall of mix : 13.2.1 1:4 (1 cement: 4 fine sand)	Sqm	33.03		



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5	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete above plinth level. Thermo-Mechanically Treated bars of grade Fe-500D or more.	KG	13.75		
6	Providing and fixing panelled or panelled and glazed shutters for doors, windows and clerestory windows, fixing with butt hinges of required size with necessary screws, excluding panelling which will be paid for separately, all complete as per direction of Engineer-in-charge. (Note:- Butt hinges and necessary screws shall be paid separately) 9.5.1 Second class teak wood 9.5.1.1 35 mm thick shutters	Sqm	5.04		
7	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	Sqm	154.54		
8	Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface : 13.43.1 Water thinnable cement primer	Sqm	154.54		
9	Finishing walls with Acrylic Smooth exterior paint of required shade : 13.46.1 New work (Two or more coat applied @ 1.67 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 sqm)	Sqm	154.54		
10	Cement concrete flooring 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate) finished with a floating coat of neat cement, including cement slurry, but excluding the cost of nosing of steps etc. complete. 11.3.1 40 mm thick with 20 mm nominal size stone aggregate	Sqm	5.40		
11	Filling available excavated Sand (excluding rock) in trenches, plinth, sides of foundations etc. in layers not exceeding 20cm in depth, consolidating each deposited layer by ramming and watering, lead up to 50 m and lift upto 1.5 m.	Cu m	0.81		



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12	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) : For fixed portion. Powder coated aluminum (minimum thickness of powder coating 50 micron)	Kg	103.68		
13	Providing and fixing M.S. grills of required pattern in frames of windows etc. with M.S. flats, square or round bars etc. including priming coat with approved steel primer all complete. Fixed to steel windows by welding	Kg	189.00		
14	Supply and Fixing Ply Board Including Timber Frame - 32 Sqm	Rs.	38,000		
15	Dismantalling of Wall, Door, Window	Rs.	10,000		
16	Any other Item as per DSR 2021 required for during execution	Rs.	10,000		
Grand Total					

NOTE :- ITEM RATE TO BE QUOTED FOR ITEM NO - 1 TO 13 AND FOR ITEM NO 14 TO 16 , RATE TO BE QUOTED AS PER / % ABOVE / % BELOW SCHEDULE RATE OF DSR 2021 (Volume-I & II)